



South London Neighbourhood Resource Centre

Neighbourhood Child/Youth & Family Services NRAWP Youth Supervisor

Report to:

The NRAWP Youth Supervisor will be an employee of the South London Neighbourhood Resource Centre (SLNRC). Day-to-day supervision/consultation will be provided by the Manager of Neighbourhood Community Development-Westminster in the form of formal supervision meetings as well as informal support as requested.

SLNRC is a Neighbourhood Resource Centre with a:**Mission to:**

Empower and enrich the neighbourhood in an inclusive environment

Vision to:

Provide opportunities that engage and empower residents to achieve their personal potential and healthy quality of life.

Position overview:

The Supervisor will lead the successful delivery of the CORE services “Neighbourhood Child, Youth and Family Centres” in relation to Youth Voice/ Youth Expression, Youth Programs and Employment Readiness for the Westminster area under the umbrella of NRAWP.

Qualifications:

Social Service Worker Diploma, Child and Youth Worker Diploma, Social Work Degree, or Sociology Degree. Or equivalent social services education in relation to the job posting.

Commitment:

This is a full-time contract position for (37.5hrs/week for 12 weeks (closed summer, March Break and Christmas) that will include working the occasional weekend; confirmed until March 31, 2022. Continuation of position is probable but number of hours per week may be reduced depending on funders.

Salary:

\$19/hr

Employee signature: _____

Date: _____

Expected Service Outcome:

A. Children/Youth and Families are engaged and have a sense of belonging in their neighbourhood and community

1.1 Expected Results:

Increase the number of meaningful opportunities for children & youth to be connected to their neighbourhood and community

Metrics:

- 1.1a) # children/youth who feel socially included
- 1.1b) # youth have developed effective leadership skills
- 1.1c) # children/youth who feel connected/included/engaged in their community

B. Children/Youth and Families have access to the supports they need to be successful

2.1 Expected Results: *Increase opportunities for children/youth*

Metrics:

- 2.1a) # children/youth participated in activities that promote healthy living
- 2.1b) # children/youth have improved literacy and numeracy skills
- 2.1c) # young people who have the resources and support to foster educational achievement;
- 2.1d) # children/youth who learn how to develop positive social skills;

Child /Youth Programming

- Establish, deliver and maintain Youth Voice/ Youth Expression (Youth Council, Youth lead events, support Youth Volunteers), Youth Programs (Afterschool drop-ins, Youth Chef, March Break, Homework Help, Drama, Arts and Music) and Employment Readiness programs (Study Night); either in-person or virtually.
- Through a community development approach, provide outreach to enhance local youth programs in the area.
- Apply for and manage all youth program grants that build on existing youth services in Westminster.
- Participate in youth service provider related information meetings and skills building opportunities as directed by supervisor.

Financial Management of Neighbourhood Child/Youth and Family Services

- Support appropriate additional innovative youth grants and partnerships when appropriate.

Youth Centre operations

- Maintain all appropriate supplies and equipment for the NRAWP youth centre and its programs.
- Maintain repairs to youth equipment.
- Maintain accurate data collection and meet all reporting deadlines with all youth related funders.

- Support communication with all youth related activities and ensure every effort is made to make sure all supplies and equipment are appropriate and in good working order.

Individual Child/Youth and Family Services

- Provide youth support and referral to the most appropriate community services.
- Support the referral to Jumpstart applications for the White Oaks/Westmount/Westminster communities and additional neighbourhoods as needed.

Qualifications:

- Leadership, strong organizational, and time management skills
- Excellent interpersonal skills as well as verbal and written communication skills
- Experience with report writing, maintaining statistics, and fundraising
- Capacity to build relationships with youth, parents, community members, and Professionals
- Proven ability to work with youth of diverse and ethnic/cultural backgrounds
- Motivated, self-starter and able to work in a fast-paced environment
- Capacity to work independently as well as within a multidisciplinary team
- Proficiency with Microsoft office, email, and some knowledge of database entry
- Ability to work under pressure and meet deadlines
- Clearance through a Vulnerable populations police screening process (at own cost)
- Current CPR and First Aid certification (or willingness to obtain at own cost)
- Responsible, trustworthy, approachable and friendly
- Ability to work with a diverse population

To apply for the position please send resume and cover letter as one Word Document or PDF File via email (with Subject line: NRAWP Youth Supervisor) before noon on October 11, 2021 to: Vincent Tao, Administration Co-ordinator SLNRC at vtao@slnrc.ca

Thank you for your interest in this position but only candidates selected for an interview will be contacted. Please do not call.

“We work together to “empower and enrich the neighbourhood in an inclusive environment.”

Employee signature: _____

Date: _____